

# Wellington event organisers – let's make this summer unstoppable!

Kia ora koutou and warm Pacific and summertime greetings

As event season approaches, we hope that your planning is going well. A lot of people will be looking forward to a fantastic summer of great events. After a challenging 2020 – we certainly deserve it! While we're hoping many Wellingtonians can get involved in a wide variety of events over summer to relax and unwind, it remains vitally important that COVID-19 health messaging is ever-present to support New Zealand's overall COVID-19 strategy of elimination.

Attending different events is a key priority for many people and families over the summer period. Here's how you can help with ensuring our communities, and travellers to our region, stay safe from COVID-19.

## Key COVID-19 tips for running your event

Please encourage participants of your event to be 'COVID conscious.'

- QR codes are visible and located in multiple places in your venue/at your event. If you are hosting a large-scale event you might need to have separate QR codes within different 'zones.' Printing QR code posters is easy and it can be done [here](#).
- Have plentiful hand washing and hand sanitising facilities/stations available. This may need to be in addition to your bathroom facilities.
- Be aware of the alert level in the lead up to and during your event. You may need to scale back your event or impose additional guidelines and restrictions to keep your participants safe.
- Ensure you communicate in the lead up to your event what's required of participants e.g. communications beforehand outlining contact tracing requirements, encourage participants to not attend if they are feeling unwell and to call Healthline on **0800 358 5453**.
- Recommended hygiene practices for the day/event.
- Have a regular cleaning schedule – especially for 'high touch' objects and surfaces which will be touched or used by many people such as handles and bathroom facilities.
- Display signage/posters to reinforce public health messages e.g. contact tracing, hand washing and physical distancing. There are a number of resources available from the [Unite Against COVID-19 website](#).
- Use the Unite Against COVID-19 [Events Checklist](#) when planning your event.

## ***Make summer unstoppable – campaign***

The New Zealand Government has recently launched the '*Make summer unstoppable*' campaign. The key priority for this campaign is to ensure that everyone continues to wash their hands, scan QR codes, turn on Bluetooth tracing on their NZ COVID-19 Tracer app and stay home if they're sick. This

is the best way to unite and make our summer unstoppable. A resources toolkit to support this campaign at your event is available from the [Unite Against COVID-19 website](#).

## Regional Public Health

Regional Public Health (RPH) is your Public Health Unit which covers Wellington, Hutt Valley and Wairarapa regions. We continue to work through the holiday period. At times there will be a reduced workforce which is supported by a wider on-call team.

<b>21 to 23 December</b>	Standard operating hours 8.30am to 5pm.
<b>24 December to 10 January</b>	Reduced team operating, with support from an on-call workforce. Please call on 04 570 9002.
<b>11 January onwards</b>	Standard operating hours 8.30am to 5pm. Monday to Friday.

## Additional information for your event

**Drug and alcohol harm reduction:** For large events, it's important to have an alcohol and drug harm reduction strategy in place. Further information can be found on the [New Zealand Drug Foundation website](#).

**Emergency Planning:** Have you thought about your emergency plan? For any event it's important to have an emergency plan in place, so that procedures are in place if there is a natural hazard, health emergency or utility failure. More info can be found [here](#).

### COVID-19 testing stations

Up-to-date information on COVID-19 testing locations can be found the following District Health Board websites:

[Wellington and Hutt Valley](#)

[Wairarapa](#)

We wish you all the best for hosting your events. Bring on the summer sunshine!

Ngā mihi nui

RPH and WREMO

**Regional Public Health**  
HAUORA Ā IWĪ KI TE ŪPOKO O TE IKA A MĀUI  
Better health for the greater Wellington region

