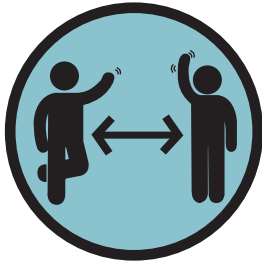


Help prevent the spread of **COVID-19**



Practice physical distancing according to the government advice for each alert level



Wash hands often and thoroughly with soap and water, then dry



Cough and sneeze into your elbow



Regularly clean common contact surfaces such as tables, door handles, etc.



Keep a daily record of who visits the facility as you may be required to report back for contact tracing



It is recommended that your business displays a QR code to help the public trace their movements.

Management should provide information and brief all employees and contractors, including domestic and cleaning staff, on relevant information and procedures to prevent the spread of illness.

Keep staff away if:



They show any sign of illness indicating they're feeling unwell



They have been in close contact with a confirmed case of COVID-19 in the last 14 days (they must isolate themselves for 14 days after the date of last contact with the confirmed case)



They have underlying health conditions that could place them at severe risk if contract COVID-19 (at alert level 4 only)



If they are over the age of 70, to protect themselves (at alert level 4 only)

They should work with their GP or specialist to help understand their own level of risk (at alert level 1-3).